SHIRT SPECS FOR TEAM LOGOS

☐ **We'll be using the SAME LOGO the last time our team ran in 2022 or 2023.**

> You do not need to resubmit. Choose this option on the Team Reg Form.

☐ **Please send a NEW LOGO if you are a NEW TEAM or if the last time your team participated was in 2021, 2020, 2019 or older. See steps below:**

1. Email your logo to: sunrunart@griffinhouse.com
2. Put your company name in the subject line. Do not use "Sun Run Logo" as subject line.
3. On the email, include the team captain's name, organization name, team number and daytime phone number in all email correspondence.
4. See below for art/logo specs:
   - Send artwork saved in black and white only. No colour or greyscale or half-tones will be accepted.
   - Logos must be saved in the following graphic formats: Adobe Illustrator (ai, eps, pdf) CorelDraw (cdr) Adobe Photoshop (psd, jpg, tif). When possible vector art from illustration programs is preferred over raster or bitmap files.
   - Graphics MUST be clean, black and white line-art and of a high enough resolution (a minimum of 300 dpi at 100% of output size which is a maximum of 10" horizontal x 5" vertical). This especially applies to JPG, tiff, psd and PDF files which have an embedded raster image.
   - DO NOT send graphics retrieved from, or intended for, web pages. We will NOT add to or modify your artwork; however it may be resized to fit our printing needs.
   - All fonts MUST be converted to outlines or curves and all images must be embedded, not just linked to the file. This especially applies to PDF, Illustrator and CorelDraw files.
   - DO NOT send graphic files embedded in layout formats like Quark, PageMaker and InDesign or from office formats like Microsoft Word, Excel or PowerPoint.

Note: If the artwork does not meet the above criteria, you will be notified by reply e-mail and you may re-submit your corrected artwork; underline otherwise if you don't hear from us, it means your logo is all set to go.

If you cannot meet the artwork criteria your organization's name will automatically be printed in standard, block type style. Best to submit your artwork/logo as soon as you can to avoid issues.

Deadline for all logo/art submissions: Noon on Thursday, March 7, 2024